

**San Jacinto County Emergency Services District No 2**  
**81 Waterwood**  
**Huntsville TX 77320**  
**MINUTES OF EMERGENCY SERVICES DISTRICT 2**  
**SPECIAL MEETING MINUTES FEBRUARY 11, 2025**

Call to order – At 5:00pm, President Riley called the meeting to order.

Commissioners present: Lisa Hayman, Patrick Marshall, Marie Murphey, Greg Riley and James Schwebach were present in person and Attorney Ken Campbell present via Teams.

The pledge of allegiance and opening prayer were said and guest were welcomed.

President's Comments:

Reminder that we are political subdivision of the State of Texas and taxing authority.

Intentions regarding length of meetings – 2 Hours.

Business conducted in a business-like manner.

3-minute public comment sessions. Observers will not be recognized unless they speak during public comments, or unless they are asked a question by a commissioner.

Reminder that commissioners should not respond to public comments. Public comment speakers can request to be included on a future meeting agenda.

Request for no cross-talk or comments from the audience.

Caution regarding email. After our district web page has been established Commissioners will be given an official district email address. An email was exchanged between an ESD Commissioner and WIA Board Member that received a heated response.

In an effort to foster clearer communication WIA board member Rod Kirschner asked for a one-on-one meeting which was held on February 6th. He clearly articulated the position of the WIA board and their reason for those positions.

Thanks to Commissioner Schwebach for helping establish the district bank account.

I have again spoken with Chief Appraiser Troy Carlson, and a reminder that it is crucial that we certify all addresses within the district and agree to tax rate.

I contacted Tax Assessor Collector Betty Davis. She urgently needs the number of addresses in the district so she can provide us with a quote to collect district taxes. She asked for this to be done immediately. In order to complete these by the deadlines it may be necessary to have a special meeting with a limited agenda.

Public Comments: Anita Paul suggested that the ESD look for a resident in the neighborhood to created and maintain the ESD website

Minutes Prior Meeting – Commissioner Schwebach made a motion to approve the January 28, 2025. Motion seconded Commissioner Murphey and passed unanimously.

Bank account – Commissioner Schwebach, Treasurer set up the SJC ESD No 2 bank account at First National Bank of Huntsville. A document provided by the bank had to be signed by each Commissioner. Commissioner Schwebach read the document aloud so that each Commissioner could answer verbally. All Commissioners had to listen and agree. Each Commissioner, President Greg Riley, Vice President Patrick Marshall, Treasurer James Schwebach, Assistant Treasurer Marie Murphey and Secretary Lisa Hayman, listened and answered questions as presented then signed the document as requested. Commissioner Schwebach will deliver the documentation to FNB Huntsville.

Two signatures are required for all checks, first signature must be President Gregory Riley, or Vice-President Patrick Marshall. The 2<sup>nd</sup> signature must be Treasurer James Schwebach, or Assistant Treasurer Marie Murphey.

Waterwood Fire & Rescue submitted a budget. A motion to table this item was made by President Riley and seconded by Commissioner Schwebach. Motion carried.

EMS – Monty Cartwright with Allegiance Ambulance briefed the Commissioners on the ambulance service and the process of how it operates and the reason of the ambulance being located in Waterwood.

A motion was made by Commissioner Schwebach, seconded by Director Murphey to table the following items:A

Contract between SJC ESD 2 and Allegiance Ambulance

Contract between SJC ESD 2 and SJC ESD 1

Contract between SJC ESD 2 and Waterwood Improvement Association, Inc.

Motion carried.

A motion was made by President Riley to table the hiring of an outside office worker. Motion seconded by Commissioner Schwebach and passed unanimously.

A motion was made by Commissioner Schwebach, seconded by President Riley to table contracting with any web-builder until more information from other companies is obtained. Motion carried.

President Riley and Commissioner Marshall will set a meeting to meet with representatives from Waterwood Improvement Association to discuss an agreement.

In accordance with agenda items 9 & 13 at 6:37pm the Commissioners closed the Notice of Special meeting agenda for February 11, 2025, under 551.071, Consultation with Attorney.

At 7:15 the Special meeting for February 11, 2025 was called back to order.

President Riley made a motion to authorize the SJC ESD No 2 President to move forward as deliberated. Motion seconded by Commissioner Murphey and passed.

Commissioner Murphey made a motion to adjourn the meeting. Motion seconded by Commissioner Schwebach. Meeting adjourned at 7:59.