

**San Jacinto County Emergency Services District No 2**  
**81 Waterwood**  
**Huntsville TX 77320m**  
**MINUTES OF EMERGENCY SERVICES DISTRICT 2**  
**SPECIAL MEETING MINUTES APRIL 8, 2025**

**Call to order** – At 5:13 pm, President Riley called the meeting to order.

**Commissioners present:** Commissioner Hayman, Commissioner Marshall, Commissioner Murphey, Commissioner Riley and Commissioner Schwebach were present in person. SJC ESD No 2 Attorney Ken Cambell was present via Zoom.

**Pledge of Allegiance, Texas Pledge and Opening Prayer:**

The pledge of allegiance and Texas pledge were recited, and opening prayer was given by Commissioner Hayman and guest were welcomed.

**President's Comments:**

San Jacinto County Emergency Services District #2

President's Remarks

April 8, 2025

Welcome everyone to meeting of San Jacinto County ESD 2

Thanks everyone for attending. It another great day in San Jacinto County.

Recognize all commissioners

Pct. 1 position 1 – Lisa Hayman - 2025

Pct. 2 position 2 – Greg Riley – 2025/2026

Pct. 3 position 3 – James Schwebach – 2025 – Out Sick tonight

Pct. 4 position 4 – Marie Murphy – 2025/2026

At large position - Patrick Marshall 2025/2026

ESD2 Attorney Ken Campbell – Unavailable tonight due to personal commitment

Reminder that we are political subdivision of the State of Texas and taxing authority. SJCESD2 has been issued a Taxing Unit ID, and is now recognized by the State Comptroller's Office as a taxing authority. State ID# 204-202-40 has been issued.

Intentions regarding length of meetings – 2 Hours

Business conducted in a business-like manner

3-minute public comment sessions. Observers will not be recognized unless they speak during public comments, or unless they are asked a question by a commissioner.

Reminder that commissioners should not respond to public comments. Public comment speakers can request to be included on a future meeting agenda.

Request for no cross-talk or comments from the audience.

The Waterwood VFD will be hosting a fundraiser April 26 th from 11a.m.-3p.m.

On March 26 th , 2025 the 1975 board of the Waterwood VFD will convene to discuss the disposition of the titled fire equipment. Myself, Commissioners Marshall and Schwebach were unavailable. Commissioner Murphey attended representing SJCESD2 at the meeting. The result of the meeting was that title to the equipment will pass to Waterwood Fire & Rescue, subject to transition of insurance coverage.

We have met most of the statutory requirements for the establishment of an Emergency Services District. There are three important items that need to be attended asap.

1. Adopt a budget for SJCESD2
2. Certify the tax rate to both the appraisal district, and Tax Collectors Office,
  - a. An agreement needs to be made with Tax Assessor Collector Betty Dave regarding collection of taxes and fees.
3. Adopt District bylaws.

Begin regular agenda  
Gregory Riley

**Public Comments:** None.

**Minutes Prior Meeting** – Commissioner Murphey made a motion to approve the March 25, 2025, minutes. Motion seconded by Commissioner Marshall Riley and passed unanimously.

**Budget Workshop –**

After a lengthy discussion, President Riley requested that Waterwood Fire & Rescue come back to the board at the April 22, 2025 meeting with a revised minimum budget.

**Treasurers Report** – Commissioner Schwebach reported that there is \$1,698.44 in the First National Bank of Huntsville account. He had just received a check from Waterwood MUD for \$1,148.22 for monthly water bill donations, leaving a new balance of \$2,846.76. Commissioner Riley made a motion to pay the Sam Houston Electric Cooperative bill in the amount of \$161.58 before April 14, 2025. Motion seconded by Commissioner Marshall and passed. The check was signed and will be paid this week. Leaving a new balance of \$2,685.18 in the First National Bank of Huntsville account.

**Review, discuss, and take action regarding the tax rate:**

Commissioner Marshall made a motion to table this item. Motion seconded by Director Murphey and passed.

**Review, discuss & take action regarding budget for Waterwood Fire & Rescue:**

President Riley requested some budget cuts be made to their proposed budget and submit a proposed new budget at the April 22, 2025 meeting.

**Review, discuss & take action regarding contract between SJC ESD No 2 and Allegiance Ambulance service-** President Riley made a motion to table. Motion seconded by Commissioner Schwebach and passed.

**Review, discuss & take action regarding contract between SJC ESD No 2 and SJC ESD No 1:**

Commissioner Marshall a motion to table. Seconded by Commissioner Schwebach and passed.

**Review, discuss & take action regarding contract between SJC ESD No 2 and Waterwood Improvement Association, Inc.**

President Riley made a motion to table and seconded by Commissioner Murphey. Commissioner Riley, Commissioner Murphey voted “yes” and Commissioner Hayman abstained.

**Review, discuss & take action regarding hiring a website builder to create and maintain the SJC ESD No. 2 website as required by the state:**

President Riley made a motion to table, seconded by Director Marshall and passed.

**President Riley announced that the March 25, 2025, SJC ESD No 2 meeting will begin with a budget meeting.**

**Commissioner Marshall made a motion to adjourn the meeting. Motion seconded by Commissioner Murphey. Meeting adjourned at 8:01pm.**